



Health Services
LOS ANGELES COUNTY

May 16, 2007

Los Angeles County
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TO: Each Supervisor

FROM: Bruce A. Chernof, M.D.
Director and Chief Medical Officer

SUBJECT: **HEALTH CARE WORKFORCE DEVELOPMENT PROGRAM
FISCAL YEAR 2006-07 THIRD QUARTER REPORT**

Your Board directed the Department of Health Services (DHS) to prepare quarterly reports on the Health Care Workforce Development Program (HCWDP). The following report highlights HCWDP's training activities for the third quarter of Fiscal Year 2006-07, January 1, 2007, through March 31, 2007.

Career Path Training programs to fill vacancies in areas of critical labor shortage:

Nurse Training

- Eleven (11) nursing student graduates from our Program obtained their RN license and were appointed to vacant nursing positions within DHS.
- Nine (9) nursing student graduates have passed their RN license test and will be applying to fill vacant nursing positions within DHS. Thirty nursing (30) student graduates began their RN-NCLEX training in preparation for the State nurse licensure test; while another thirty (30) students completed the same training and are currently being scheduled for the State exam.
- Seventy-seven (77) employees are participating in the following nurse training cohorts: 16 students in the LVN program at Citrus Community College, 15 students in the Generic RN program at Cerritos Community College, 10 students in the 30-Unit option, 19 students in the Generic RN program and 17 student nurse workers at the College of Nursing and Allied Health.

Medical Records Coders

- Forty-five (45) employees continue with their basic HIT Coding training at the East Los Angeles Community College and twenty-six (26) at the Charles Drew University. Currently, forty-one (41) Medical Records Coders continue with their advanced HIT Coding training at the East Los Angeles Community College.

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Psychiatric Technicians

- Nine (9) participants continue in the first semester of their Psychiatric Technician Program at Cypress College and two participants continue in the second semester. All participants are performing satisfactorily.

Thirteen (13) applicants are currently completing pre-requisite courses for consideration to the Cypress College Psychiatric Technician Program in August 2007.

Academic Development Courses designed to prepare employees to enter professional career programs

- Sixty-three (63) employees completed separate academic preparation courses dealing with various subjects such as reading, writing, math, note taking, and special Pre-LVN Bridge courses in medical terminology, math for healthcare careers, and reading/writing and study skills needed to succeed in a LVN program.

Other Workforce Development Trainings:

Nursing Post-Licensure Training – Training services provided at the request of Nursing Management

- Six (6) nurses completed a forty-two hours “Nursing Instructor” course designed to provide nurses with the skills to effectively function as clinical nursing instructors.
- Four (4) nurses attended a “Blood Withdrawal Technique” class designed to enhance nursing skills when withdrawing blood from patients.
- Sixteen (16) nurses attended a “Preceptor” course designed to educate the nurses on the role of and expectation of the preceptor, communication and conflict management, being a role model, precepting styles, teaching methods, and facilitation.

Team Building/Leadership Training Workshops

- During the third quarter, HCWDP provided four “True Colors – Team Building/Leadership Training Workshops” for DHS employees. One hundred and seventeen (117) employees completed the workshops.

Computer Skills Training

- Two hundred sixty-seven (267) employees completed varied courses in computer technology. The training, conducted at various DHS facilities, included: computer

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blackboard, Excel I and II basic and advanced spreadsheet creation, PowerPoint presentations, Word, and computer elements.

Spanish Language for Health Professionals Training

- Seventy-nine (79) employees completed separate Spanish language courses designed to provide participants with basic language skills to be able to understand, converse, and assist Spanish-only speaking patients with their health care related needs.

If you have questions or need additional information, please let me know.

BAC:ggc
609:003/s

c: Chief Administrative Officer
County Counsel
Executive Officer, Board of Supervisors